

PUBLIC IMPROVEMENT PERMIT APPLICATION

(Permit authorizing construction of public improvements that will be dedicated to the City of Maricopa for Ownership and Maintenance)

Type: Street Improvements Traffic Signal Street Lights
 Paving Utilities City/CIP Project
 Other: _____

Project Name: _____

Project Address or Location: _____

(Nearest Intersection)

Scope of Work: _____

SECTION II: APPLICANT

Name _____ Address _____

City/State/Zip _____

Phone _____ Email _____

SECTION III: CIVIL ENGINEER

Name _____ Address _____

City/State/Zip _____

Phone _____ Email _____

SECTION IV: CONTRACTOR

Name _____ Address _____

City/State/Zip _____

Phone No. _____ Email _____

State ROC License No. _____ City Business License No. _____

Job Site Contact _____

Emergency 24 Hour Phone No. _____

I hereby certify that the information on or with this application is true and correct, that there are no code violations, that I am the owner of the development, or for the purpose of obtaining this permit approval I am acting as agent on his or her behalf. I have read the Engineering Construction Permit submittal application and packet and understand that if my application is not complete in all respects, it will be returned without review until such time as it is complete.

Signature _____ Print Name _____ Date _____

OFFICE USE ONLY

Date of Application Submittal: _____ Review Due Date: _____

Approved By _____ Date _____ Review Time (hrs.) _____

Submittal Requirements

1. Civil Plans - Three (3) full size prints (*requires City of Maricopa signature format, As-Built plans for all public improvements must be provided and approved prior to city acceptance of the public improvements for city ownership and maintenance*)
2. Stormwater Pollution Prevention Plan (SWPPP) - Two (2) full size prints
3. Reports – Two (2) of each

	<i>Required</i>	<i>Waived</i>
a. Drainage Design Report	<input type="checkbox"/>	<input type="checkbox"/>
b. Wastewater Design Report	<input type="checkbox"/>	<input type="checkbox"/>
c. Geotechnical Soil Report	<input type="checkbox"/>	<input type="checkbox"/>
d. Traffic Impact Analysis	<input type="checkbox"/>	<input type="checkbox"/>
4. Traffic Control Plan
5. Sealed Engineer’s Cost Estimate
6. Electronic Files in PDF Format

REVIEW FEES

- Improvement/Engineering Plan Review (1st & 2nd review) \$ 225.00/sht
- Report Review \$ 750.00/report for min. 4hr review
- Additional & Misc. Reviews \$ 100.00/hr

INSPECTION/PERMIT FEES:

NON- UTILITY

- Base Fee \$ 45.00
- Sealed Engineer’s Construction Cost Estimate X 4% \$ _____
- TOTAL** \$ _____

UTILITY

- Base Fee \$ 50.00
- <5ft. depth _____ LF X \$0.50 L.F. \$ _____
- 5ft. – 20ft. depth _____ LF X \$1.00 L.F. \$ _____
- >20ft. depth _____ LF X \$1.50 L.F. \$ _____
- TOTAL** \$ _____

ASPHALT PATCHING

- Base Fee \$ 45.00
- \$2.50/sq. ft. + 4% of construction cost \$ _____
- TOTAL** \$ _____

Pre-Construction Procedures & Inspection Information

Prior to start of construction the General Contractor must schedule a pre-construction meeting with the following (as applicable):

1. City Inspectors:

- A. Building Safety & Engineering – (520) 316-6926
- B. Fire Prevention – Eddie Rodriguez (520) 494-2303

2. Applicable Wet Utility Provider:

- A. Global Water Resources
 - i. (520)568-4452
- B. Maricopa Domestic Water Improvement District
 - i. Sarah Sheehan, Office Manager (520) 568-2239
- C. Seven Ranch Improvement District
 - i. Sarah Sheehan, Office Manager (520) 568-2239

3. Electrical Provider:

- A. Electrical District #3
 - i. Larry Yates, Director of Engineering (520) 424-0410

4. Gas Provider:

- A. Southwest Gas Corporation – Casa Grande Office

Inspection Request Process:

1. Contact the City Engineering Inspector to schedule an inspection by calling the Inspection Request Line at (520) 316-6926.
2. Call the Inspection Request Line a minimum of **48 hrs** in advance and provide the following information:
 - A. Name of project - including Subdivision and Parcel number
 - B. Permit number
 - C. Name of Contractor
 - D. Name of project contact and phone number
 - E. Date and time of scheduled inspection (confirmed with City Inspector prior to contacting the Inspection Request Line)
 - F. Engineering inspection code
 - G. Approximate duration of inspection (confirmed with City Inspector prior to contacting the Inspection Request Line)
3. If a cancellation for a scheduled inspection is required, please contact City Inspector as well as the Inspection Request Line as soon as possible.